

COMMUNITY REVITALIZATION FUND INTERIM/FINAL REPORT GUIDELINES

When you receive a grant from the Community Revitalization Fund at the Greater New Orleans Foundation, we ask for periodic updates about your work so that we may understand progress toward our shared goals. We're particularly interested in learning about what helps you to succeed and what, if any, challenges you encounter during the grant period. Please know we *value your experience* and encourage your *openness and candor*.

The following guidelines are designed to help you think critically about your work; to inform how we measure progress towards the goals of the CR Fund; and to inform the CR Fund grantmaking strategy. Please use the questions below to guide your brief narrative report of 3-4 pages.

How does your current work meet one or more of the following CR Fund goals:

- Address a specific need or barrier to housing development;
- Increase expertise and/or capacity within the housing development industry.
- Contribute to the capacity of government, nonprofit and/or for-profit developers to produce equitable, high-quality, mixed-income housing at scale (at least 50 units per year).
- Deliver important information and/or technical expertise on best practices in housing and community development.
- Collaborate across the public and private sectors to create innovative financing programs or housing policies that will increase the pace of the city's repopulation.

What progress have you made toward achieving the expected outcome stated in your grant agreement?

What have you learned? Please reflect on lessons learned, events that have been significant to your work, and/or changes you believe may result from the work conducted under the grant.

What internal and/or external challenges have you encountered? Please comment on any significant organizational or management issues you have experienced during the most recent reporting period. Please also highlight any outstanding needs for organizational strengthening.

How do you know that what you are doing is working? What are your indicators of success?

Do you have any success stories you would like to share?

How will the work you perform under this grant help the organization achieve its long-term goals?

Have you engaged in new partnerships? With whom do you collaborate?

Have there been any changes in the forms of diversity (e.g., gender, racial, cultural, religious, immigrant/refugee background, linguistic, etc.) to the Board or staff composition over the reporting period? Have you changed how you think about diversity during the reporting period?

How have you leveraged funds from the Community Revitalization grant?

If you are producing housing units, please list the number of units and type (rental vs. homeownership, rehabilitated vs. new construction). **If you are providing training, please list the number and type of clients served.**

What is the project cost to date? Please include a balance sheet that details project revenues and expenses.